

The scheme supports low or unpaid¹ work experience/W that can be in the UK, overseas or for research-related experiences (e.g. Research project at the University or within an organisation that is undertaking research), for example, help getting to interviews, assessment centres, insight days or fund to access professional clothing. You may also want some help to fund a training course ~~VE~~ that is relevant to your personal and skills developmentX

The Inspiring Futures Fund will be awarded on a competitive, first comeUfirst served basis, assessed against the strength of the information provided in the application form until the allocated funding for the has been exhausted. There is no guarantee that an application will be successful or that you will receive the full amount requested.

~~WSP)WSP(EP)voÇ~~
~~WSP~~

Below you can find the processing times for incoming applications:

Opening Date	Closing Date	
--------------	--------------	--

- x be completed before, or on, 30th September 202 ñ, except for final year students who must complete their opportunity by 31st July 202 ñ.

For final year students who anticipate their opportunity is going

- x that the University reserves the right to interview applicants, either by telephone, Microsoft Teams or in person should it wish to do so;
- x the University may take steps to verify the information and supporting documents provided;
- x that all data will be stored securely in line with the General Data Protection Regulations (GDPR), and only used by applicable staff to administer and record processing of the Fund. Please visit the [BEE Directorate Privacy Notice](#) to find out more.

What happens if I am successful with my application?

You will be required to:

- x sign a Bursary Pledge which sets out the expectations of you, the student, and the University;
- x complete a Bank Details Form to enable the University to transfer the agreed fund amount to your nominated bank account;
- x provide original receipts as evidence of their fund spend in a timely manner, with timescales agreed between the University and the student when the Agreement is signed. Failure to do so will mean that you will have to repay the bursary money.

The University reserves the right to withhold further payments if evidence is not returned within the agreed timescales, and, where appropriate, will claw back payments if it becomes evident that the work experience opportunity is no longer being attended, or funds have been spent inappropriately.

Expectations of recipients after your work experience/other has been completed

As set out within your Agreement, upon completion of your work experience/other, you will be required to submit a short, reflective piece that expresses how the work experience/other has benefitted you, your development and your employability. On signing of the agreement, we will agree the format this will take and should be within one month of the end of your work experience or professional development opportunity. This could be, but is not limited to:

- x A 500-word log
- x A 5-minute video or audio recording;
- x A 5-minute presentation, either face to face or via a video call;
- x A minigame to outline your development;
- x A blog piece or
- x Something else!

If you have any further questions, or would like to know more, please contact the team on inspiringfuturesfund@uos.ac.uk. We can either book an appointment online or in person.

The Careers, Employability and Enterprise (CEE) Team.

