



<b>Policy title</b>	Tuition Fee Policy
<b>Version number</b>	2.0
<b>Effective from date</b>	23 <sup>rd</sup> April 2024
<b>Applicable to</b>	Students for whom the University charges and receives payment for tuition fees, even if paid by a sponsor (e.g., Student Loans Company, employer or apprenticeship levy).
<b>Owner</b>	Director of Finance & Planning
<b>Date EIA completed</b>	16 <sup>th</sup> April 2024
<b>Approving Committee(s)</b>	University Board Executive Committee
<b>Date of approval</b>	23 <sup>rd</sup> April 2024
<b>Review date</b>	April 2025

## 1. Introduction

1.1. The University charges tuition fees annually against an agreed schedule of prices. Therefore, tuition fees are liable to change year on year but are set at least two years in advance and published alongside course information on the University's website and prospectus.

1.2. The University Board has overall responsibility for the University's tuition fees and policy, and reviews both annually.

1.3. Words in **bold** (excluding section headings) relate to a policy or document which can be found on the University website.

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## 2. Setting fees

2.1. Regulated fees: The Office for Students (OfS) set maximum fees chargeable for the following courses for home students: Bachelor

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3.4. Regulations to determine a student's fee status as Home or Overseas are available on the UK Council for Inter (n)10.54.9 ( l)-6.6 022 i11.2 (ona )-10.6 Sudent.6 ( ) ( l)Aorla (n)10.5aswler a.6

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- 4.5. It is the student's responsibility to keep the SLC and University up to date with any changes in circumstances and ensure their financing remains in place for their course. Students must complete enrolment with the University of Suffolk to become eligible for any maintenance loans, and tuition fee loans are conditional on continued engagement and attendance by the student.
  - 4.6. Postgraduate students may apply for student finance to cover maintenance costs. Tuition fees must therefore be paid directly to the University and the student will be classified as a self-paying student.
  - 4.7. Overseas students who require a visa

4.15. For the avoidance of doubt, a student is not considered a debtor and no sanctions will be applied where full payment has been received in the University's bank account or where a payment plan has been agreed and is being adhered to.

4.16. However, no student may enrol into the next year of study while tuition fees remain outstanding, even if a payment plan has been agreed. This is to ensure the student does not continue to build o Be (r)-6ui(8w 25.489 0 Td( )Tj-0.002 Tc 0.00TJw 6.826)10.5 ( 7 (For)-6 ( )11.3 (t)

<b>Overseas</b>	<b>Course start date</b>		
<b>Liability Point</b>	<b>Aug - Dec</b>	<b>Jan – Mar</b>	<b>Apr - Jul</b>
<b>1 - 80% of fee</b>	Day 14 after course start date	Day 14 after course start date	Day 14 after course start date
<b>2 – 100% of fee</b>	Day 1 of return from Christmas break	Day 1 of return from Easter break	Day 1 of return from summer break

5.5. Postgraduate research (PhD) stđ.n0 2.598 0d2B (t)-6-